

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING)** will be held in **CIVIC SUITE 1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **TUESDAY, 9 OCTOBER 2012** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting of the Panel held on September 11th 2012.

**Mrs J Walker
387049**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable, pecuniary, non-disclosable pecuniary or non pecuniary interests in relation to any Agenda item. See Notes below.

3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN (Pages 7 - 10)

A copy of the current Forward Plan, which was published on 17th September 2012 is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Mrs H Taylor
388008**

4. CHARGING FOR A SECOND GREEN BIN (Pages 11 - 20)

To consider a report by the Head of Operations setting out the case for reducing the cost of the refuse and recycling service by introducing a charge for second green bins.

**E Kendall
388635**

5. CORPORATE TRAVEL PLAN UPDATE (Pages 21 - 56)

To consider a report by the Head of Environmental Management on the updated Council Corporate Travel Plan.

**P Jose
388332**

6. OVERVIEW AND SCRUTINY PANEL PROGRESS (Pages 57 - 62)

To consider a report by the Head of Legal and Democratic Services on decisions taken by the Panel.

**Mrs J Walker
387049**

7. OVERVIEW AND SCRUTINY ANNUAL REPORT (Pages 63 - 78)

The draft Overview and Scrutiny Annual Report for 2011/12 is attached. Members are requested to consider and comment upon it before it is finalised.

**Dr Roberts
388015**

8. JAPANESE KNOTWEED (Pages 79 - 82)

In response to a request for information, to receive a scoping report by the Head of Legal and Democratic Services on Japanese Knotweed.

**Dr Roberts
388015**

9. DRAINAGE (Pages 83 - 86)

To receive a report by the Drainage Working Group.

**Mrs J Walker
387049**

10. WORK PLAN STUDIES (Pages 87 - 92)

To consider, with the aid of a report by the Head of Legal and Democratic Services, the current programme of Overview and Scrutiny studies.

**Mrs J Walker
387049**

11. SCRUTINY (Pages 93 - 102)

To scrutinise decisions as set out in the Decision Digest and to raise any other matters for scrutiny that fall within the remit of the Panel.

Dated this 1 day of October 2012



Head of Paid Service

Notes

A. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

Please contact Mrs J Walker, Trainee Democratic Services Officer, Telephone: 01480 387049, email: jessica.walker@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.